

**Student Council
Executive Council Elections
Week of Monday, May 15, 2017**

Are you interested in running for a Student Council Office? If so, read the following:

- Attend a meeting for prospective candidates during lunch on Monday, April 10th in Room 229
- Current Executive Members will discuss the responsibilities of their positions and the requirements to run
- Submit your nomination letter by Friday, April 28th to Mrs. Vachon
- Hang your campaign posters starting Monday, May 1st
- Turn in your speech to Mrs. Vachon for approval by Friday, May 5th
- Be ready to film your speech with Mr. Wesley in the Monarch TV Studio before May 15th

Voting will take place in classrooms following the televised speeches

- New Executive Officers will be announced by Friday May 19th before the end of the day
- Any questions?? Ask Mrs. Vachon in room 229!

Constitution of the Student Council

Article I – Name and Objectives

Section One – This organization shall be called the Associated Student Body (A.S.B.) of The Parish School at St. Edward the Confessor Catholic Church, Dana Point, California.

Section Two – The purpose of this organization shall be to promote good citizenship, to encourage a high standard of Christian living, to stimulate school spirit, to demonstrate the practical application of democracy, and to advance the welfare of the school and its members in every possible manner.

Article II – Executive Council

Section One – The student body of St. Edward the Confessor Parish School, from Grades Four through Seven, will elect a ten member Executive Council that will serve as their representatives. Only students entering Upper School in the proceeding school year will be eligible to run for these offices. Some offices are restricted to specific grade levels.

Executive Council Members Must:

1. Maintain an overall 2.5 G.P.A. or higher
2. Exemplify Christian attitudes
3. Maintain a “B” in Academic Processing Skills and Responsibility
4. Take pride in our school and have the good of the school at heart
5. Attend weekly morning executive council meetings; if more than two meetings are missed unexcused, an officer may be suspended or dismissed from office at the discretion of the Student Council Advisor(s) and/or administration of the school
6. Attend all general representative lunch meetings
7. Adhere to the dress code policy; if more than two uniform infractions are earned, an officer may be suspended or dismissed from office at the discretion of the Student Council Advisor(s) and/or administration of the school
8. Attend all required special events such as Back to School Night and Open House
9. Appear weekly as an anchor on Monarch TV
10. Raise and take down the flag once a week

Section Two- Qualifications and Duties of the Executive Council

I. **President**

A. Specific Qualifications

1. Must be in Eighth grade while in office

B. Duties

1. Supervises all student body activities
2. Responsible for hosting special ceremonies
3. Presides at all meetings of the A.S.B.
4. Presides over student body assemblies
5. Represents the school in student body activities with other schools
6. Prepares presentations for parent meetings when asked
7. Ensures that class representatives are elected in Grades Four through Eight who will act as members of the A.S.B. and class representatives

8. Helps to plan assemblies for the student body
9. Ensures that all teachers are well informed about all Student Council activities

II. **Vice-President**

A. Specific Qualifications

1. Must be in Seventh Grade while in office

B. Duties

1. Supports and encourages the President
2. Serves in the absence of the President
3. Takes charge of Student Body elections
4. Plans student body assemblies with President and Student Council Advisor(s)

III. **Events Commissioners (2)**

A. Specific Qualifications

1. Must be a Seventh or Eighth Grader while in office

B. Duties

1. Assists in planning and publicizing student body activities
2. Makes contact and submit new stories to the school paper and local media with approval of the Student Council Advisor(s) and administration when needed
3. Wears the mascot costume at school events
4. Assists with field day when requested
5. Organizes and plans school rallies when asked
6. Helps to organize lunchtime fellowship activities
7. Assists athletic director with after school sports and PAL events
As needed

VI. **Faith Commissioners (2)**

A. Specific Qualifications

1. Must be in Sixth, Seventh, or Eighth Grade while in office

B. Duties

1. Must display an eagerness for spreading the Gospel message
2. Leads, coordinators and participants in All School Masses
3. Leads in prayer and pledge at all school assemblies and special events
4. Assist in all student body religious activities (drives, projects, etc.)

VII. **Fifth Grade Officer**

A. Specific Qualifications

1. Must be in Fifth Grade while in office

B. Duties

1. Represents the concerns and wishes of the fifth grade class at ASB meetings
2. Communicates events and information from executive student council to the fifth grade student body
3. Assists at all school assemblies
4. Wears the school mascot costume when needed
5. Helps Student Council Advisor(s) in any additional way

VIII. Sixth Grade Officer

A. Specific Qualifications

1. Must be in Sixth Grade while in office

B. Duties

1. Represents the concerns and wishes of the sixth grade class at ASB meetings
2. Communicates events and information from executive student council to the sixth grade student body
3. Assists at all school assemblies
4. Wears the school mascot costume when needed
5. Helps Student Council Advisor(s) in any additional way

IX. Seventh Grade Officer

A. Specific Qualifications

1. Must be in Seventh Grade while in office

B. Duties

1. Represents the concerns and wishes of the seventh grade class at ASB meetings
2. Communicates events and information from executive student council to the seventh grade student body
3. Assists at all school assemblies
4. Helps Student Council Advisor(s) in any additional way

X. Eighth Grade Officer

A. Specific Qualifications

1. Must be in Eighth Grade while in office

B. Duties

1. Represents the concerns and wishes of the eighth grade class at ASB meetings
2. Communicates events and information from executive student council to the eighth grade student body
3. Assists at all school assemblies
4. Assumes the duties of the President in the absence of both the President and Vice President
5. Helps Student Council Advisor(s) in any additional way

ARTICLE III – ELECTION PROCEDURES**I. Qualifications of Candidates**

- A. Must be a leader in exemplifying a Christian attitude
- B. Students must show by their example that they are willing to live by the rules of the St. Edward Handbook
- C. Must be familiar with the philosophy of the school and all school policies
- D. Must take pride in our school and have the good of the school at heart
- E. Academic Processing Skills and Responsibility must be a B or better for every quarter in the current school year
- F. Must have an overall G.P.A. of a 2.5 or higher from first and second trimester
- G. Must be academically eligible for extra-curricular activities per their last quarter or trimester report card

H. Must be willing to attend student council meetings during lunch period up to once per week

II. Nomination Letter

All potential candidates must submit a one-page letter of intent and qualifications to the Student Council Advisor(s) explaining the office they are running for and how they could best contribute to the school community by serving in this office. **The letter must be signed by a parent, homeroom teacher, AND one additional teacher as a testimony to the qualifications outlined above.**

III. Publicity

- A. Students may distribute and put one poster or flyer in each room – Grades 3-7. The school will not furnish these materials (tape, poster boards, scissors, string, pens, markers, etc.) and work on these must take place outside of class.
- B. Posters may not be put up until after nomination letter is received and approved by the Student Council Advisor(s).
- C. Posters may not be put in the hallways
- D. Posters must be removed by the end of the day following the elections
- E. None of the following may be used: candy, tokens, toys, food, stickers, or stamps, etc. Use of these will lead to disqualification.

IV. Election Speeches

Candidates will prepare a written speech giving merits of their candidacy and submit for approval by Friday April 28th.

Candidates will record a speech presentation in the Monarch TV Studio during the week of May 8th, 2017. Speeches may not be longer than **1 minute per person**. Any speech over the 1 minute mark will be cut short. Mass Uniforms should be worn for the filming of the speech.

Students running as a pair for Event Commissioners and Faith Commissioners may give their speeches together totaling no more than 2 minutes for each pair. Names will be listed individually and alphabetically on the ballot.

Voting will take place following the viewing of the Candidates Speeches Video during homeroom. Teachers will collect their student's ballots and will give to the Student Council Advisor(s) following the election.

Election results announcements will take place formally the day after the viewing of the Candidates Speeches Video by the end of the day.